



Our Investor Services Department is dedicated to provide efficient and timely service to our shareholders. We are committed to assist our investors in the following areas of operations and their related correspondence:

Transfer, nomination, transmission, change of address, dividend, issue of duplicate share certificates and split/consolidation of share certificates/folios, etc.

Investors can send their correspondence including requests for transfer, dematerialization, transmission, subdivision, consolidation, change of address, etc., to the Registrar & transfer Agent of the Company at following address:

M/s. MCS Limited

Shri Venkatesh Bhawan
W – 40,
Okhla Industrial Area, Phase – II
New Delhi – 110 020

Phone : +91-11-41406148
Fax : +91-11-41406148
E-Mail : admin@mcsdel.com

Investors may also contact Mr. Davendra Ujlayan, Company Secretary for any general assistance they may need, at the following address:-

Shivam Autotech Limited

58th Km Stone, Delhi – Jaipur Highway
Village – Binola, Distt. Gurgaon – 122 413

Phone : +91-124-2379444-6
Fax : +91-124-2379447
E-Mail : davendra@shivamautotech.com

Members must quote their Folio No. (in case of physical shares) and DP ID & Client ID (in case of dematted shares) in all the correspondence with the Company. Any correspondence without the above detail will not be entertained.

Members must notify promptly any changes in their address/bank account details – in case of physical form – to the Company's Share Department, in case of holding in dematerialized form – to their DPs.

Members who have either not received or have not encashed their dividend warrants, for the Financial Year 2005-06 (for the period of 8 months from 1st August, 2005 to 31st March 2006) and Financial Year 2006-07, must contact the Company's Share Department immediately.

The equity shares of the Company are under compulsory demat category hence members holding shares in physical form must dematerialize their physical holding at the earliest.