**Curriculum Vitae**

**ASHISH KUMAR SINGH**

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**Microsoft® Certified Technology Specialist** MC ID**:-11419521**

**CARRIER OBJECTIVE:-**

To work I’m in Organization where I can get an opportunity to learn grows excels with the freedom to perform. To be a successful management professional and to attain a reputed position in the corporate world by applying the Knowledge, Creative Skill, Dedication, Hardware and perform up to the expectations.

**Windows System Administrator Hiring For A leading IT Company**

**JOB Description:**

* Manage Windows Server 2003, 2008 & Server 2003 R2, Server 2008 R2.
* Manage Active Directory Users & Computers.
* Manage Group Policy objects & OU.
* Perform regular data & system backups as required for servers.
* Maintain Inventory list and system documentation.
* Establishing & maintaining technical and administrative procedures for IT systems.
* **Desired Profile**
* Extensive knowledge of Active Directory Users & Computers.
* Extensible knowledge of A D DNS & DHCP.
* Extensive knowledge of Windows XP, win7.win8, 2003, 2008 & 2008-r2 servers OS
* Extensive knowledge of emailing: MS Exchange & MS Outlook 2003 – 2007-2010.
* Extensive knowledge of SMTP, POP3 and Exchange mail protocols.
* Extensive knowledge of Lotus Notes clint-8.53, 6.50, MS Outlook all versions & Outlook Mails.
* Relevant Experience on Anti-Virus implementations.
* Relevant Experience of network protocols e.g. TCP / IP
* Knowledge about system Registry (Servers & Clients)
* Good knowledge of Microsoft Exchange Server 2010.
* **Working Profile:-**
* Daily Backup of ERP or Database Server.
* Manage firewall Server.
* Manage Active Directory Users & Computers.
* Check Anti-Virus updating to Clint.
* Configure Group Policy & Admin Rolls.
* Configure or Maintain Print Server & Printers.
* Configure & Maintain Instill Agent Server. ( Network Security Servers)
* Protigent server.( Network Security Servers)
* Installation or Troubleshoot ERP Oracle Ebiz Frame on User Area.
* Installation or configuring Extranet Portals.
* Daily Check Axis Gate Pass Server-Clint.
* Daily User Backup by NAS Device.
* Daily check All Servers updatations-Virus.
* Maintain IT Assets Information.
* Installation or Troubleshooting all Desktop, Servers & Printers.
* Create LAN and TCP/IP configuration.
* Create Network Sharing Resources & Permissions on NAS Server.
* Create Local User Accounts, Group & Password Creations on NAS Server.
* Create MAP Network Drive & Offline Network on NAS Server.
* Configure CANON Network Printers.
* Suggest Technical Support to Users.
* Configure windows Server’s Backups.
* Configure Clint configuration of SAP, oracle & Tally.
* Configure BMB View by VPN Server (Fortis Clint SSL VPN).
* Configure CC Proxy & Jana Server.
* Check Anti-Virus updating Server to Clint.
* Configure mails in MS Outlook or IBM Lotus Notes version 6.3.8.5.
* Configure Wi Fi Routers.
* Installation or configuring Extranet Portals.
* Daily check All Servers updatations & Virus.
* Maintain IT Assets Information.
* Create user Accounts, Groups, OU.
* Configure Windows Firewall.
* Configure Windows Monitoring & Event Viewer.
* Troubleshoot Desktop, Servers & Printers.
* Provide Helpdesk Technical Support to Users.
* Good knowledge of configure Canon Network Printers & Scanners.
* Good knowledge of installation & configuration of CCM & H.T. production machines.
* **MS EXCHANGE SERVER**
* Installed Outlook, Create Public Folder in Outlook.
* Manage online mail to MS Exchange Server 2010.
* Trouble Shooting of Microsoft Exchange Client.
* Configure the Permission on Public Folder.
* Configure the Client Security Component.
* Creating Messaging Profiles.
* Import & Export Messaging.
* **Used & Configure Software:**
* Design: Catia, Draft sight, Auto cad 2007-9-10-12 & Pro-E.
* VPN CONNECTION: SSL VPN, Fortis Clint, BMB view.
* MS Project 2003, 2007 & 2010.
* MS Office 2003, 2007, 2010 & 2013.
* Lotus Notes, Outlook Express, MS Outlook, Windows Live mails & Spark.
* **Accounts:** Busy, Tally -**ERP** –(SAP, Oracle, Expert etc).
* Remote: Network:-Real VNC, Tight VNC, R admin, Remote Desktop, Telnet, SSH, Terminal Service etc. Internet :- Team Viewer, Hamachi,Ammy Admin
* PDF: Adobe, Able 2 Extract, Nitro, Cute, Foxit, Samratra, Evince, Okular etc.
* Nero, Magic Image, Ultra ISO, power DVD etc.
* Configure CC Proxy, JANA Server, and Axis Gate Pass; Instill Agent, Protegent Management Server etc.
* Antivirus-Norton, Kaspersky, Trend Micro Office Scan, Quick Heal, Avasth etc.
* **Extra Activity**
* Good knowledge of Installation Of Oracle10g.
* Good knowledge of Installation of D2k. (Form 6i,10g,11g, Reports6i,10g,11g,
* Good knowledge of installation application and database server oracle 10g, 11g,
* **Configure Routing:**
* (1)Static, (2) Dynamic: RIPv1-2, IGRP, EIGRP, OSPF, (3) Default.
* Configure Access Control List, Telnet, SSH etc.
* Configure LAN Port Security.
* Configure Manageable Switches.
* **ACADEMIC QUALIFICATION:**
* **MCA IIIrd Semester from Karnataka State Open University.**
* **Passed B.A. From Sampurnanand University.**
* **Passed 12th 64.00% From U.P. Board.**
* **Passed 10th 62.33% From U.P. Board.**
	+ **TECHNICAL QUALIFICATION:-**
* **Successful Complete Advance Diploma (ADCHNE) from IHT Faridabad Centre.**
* **Package of Versions:- (A+, N+, CCNA (640-802), MCITP (70-640, 70-642, and 70-646).**

**VM WERE Virtualizations.**

* + **ACTIVE MICROSOFT CERTIFICATIONS:**
* **Microsoft Certified Professional**
* **Certification Number: F077-7613 Achievement Date : 11/27/2014**
* **Certification/Version: Microsoft Certified Professional**
* **Microsoft® Certified Technology Specialist**
* **Certification Number: F098-7977 Achievement Date : 12/06/2014**
* **Certification/Version: Microsoft Exchange Server 2010,Configuration**
* **Certification Number: F077-7611 Achievement Date : 11/27/2014**
* **Certification/Version: Windows Server 2008 Active Directory, Configuration.**
* **MICROSOFT CERTIFICATION EXAMS COMPLETED SUCCESSFULLY :**
* **Exam ID Description Date Completed**
* **662 TS: Microsoft Exchange Server 2010, Configuring Dec 06, 2014**
* **640 Windows Server 2008 Active Directory, Configuring Nov 27, 2014**
	+ **WORKING EXPERIENCE:-**
* Jan 2016 to present works with **Kwality Ltd**. Vill-Softa, Palwal Haryana (121102) As a **System Administrator**.
* Jan 2014 to Jan 2016 worked with Roll **Eastern Software Systems**. B-65, Sec-63, Noida. as **Assistant System Administrator** in deputed to Clint:
1. Jan 2014 to Dec 2014 **Sterling Tools Ltd**. 5A DLF Industrial Area Faridabad HR 121003.
2. Dec 2014 to Present deputed to Clint-**Sterling Tools Ltd**. Prithla Plant, 49 K M Village-Prithla Palwal Haryana. (121102)
* April 2012 to Dec 2013 Worked with **Parth Technical Services**, IInd Floor, SCO-1, Sec-16, Faridabad. as **IT Support Engineer** at Clint: **JBM Auto Ltd. (Bus Project )**Sec-59, Ballbgarh Faridabad HR (121001).
* **STRENTH:**
* Honest.
* Punctual.
* Hard Working.
* **PERSONAL PROFILE:-**
* Father’s Name : Sh. Bansh Bhadur Singh
* Date of Birth : 10th July 1991.
* Sex : Male.
* Marital Status : Unmarried.
* Nationality : Indian.
* Language Know : Hindi & English.
* Hobbies : Working with Computer and Learn Books.
* Permanent Address : Vill-Silokhar, PO-Naraini, Dist. Amethi (U.P.) Pin-227405
* I hereby declare that the above particulars furnished are true to the best of my knowledge.

 **Date:…………..**

 **Place:…………..**

 **(ASHISH KUMAR SINGH)**