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|  **Career Objective** | * To pursue a challenging and growth oriented career in an organization that offers opportunities to learn & grow by delivering the results.
* I want to be recognized as an efficient and competent individual having good interpersonal and technical skills. Being a hard worker with positive attitude, I aspire to excel in every task given to me.
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| **Key Skills** | * Team handling and Independent Audit handling, Taxation, MIS Reporting
* US GAAP, IFRS 15, SOX 404
* Financial Planning - Actual to Budget and Trend Analysis
* Sound and effective management, communication and interpersonal skills.
* Global team and client co-ordination
* Quick learner with the ability to work under pressure and meet deadlines.
* Possess exceptional Team spirit thereby helping in the achievement of organizational & personal goals.
* Result oriented player, comfortable working within team and as an individual.
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| **Professional Qualification** | A qualified Chartered Accountant having cleared both groups in the **First Attempt** during CA\_PCC and cleared **GroupWise** during CA\_FINAL**.**

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| **Name of the Examination** | **Institute** | **Year/Month of Passing** | **% Marks** |
| C.A. (Final) | ICAI | Nov’ 2012 | 60 % |
| C.A. (PCC) | ICAI | May’ 2010 | 58 % |
| C.A. (CPT) | ICAI | May’ 2008 | 61% |

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| **Academic Qualification** |

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| **Name of the** **Examination** | **University /Board** | **Year/Month of Passing** | **% Marks** |
| 10th | CBSE | March’ 2006 | 70 % |
| 12th | CBSE | March’ 2008 | 72 % |
| B.Com. (Honors) | University of Delhi | June’2013 | 61% |

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| **Skills & Achievements** | **Information Technology skills :*** Conversant with **MS-Excel**, **MS-Word**, **MS-Outlook**.
* Well acquainted with Audit tools like **ACL**, **EMS**, **Canvas**, **EY Random/Microstart**
* Handled customized software packages (for return filings).
* Completed 100 hours of Information Technology Training and 15 days of General Management And Communication Skills program

**Personal Achievements:*** Participated in **Deloitte** and **EY Cricket League Championship**
* Provided several **technical and concept based trainings** at EY and Deloitte.
* Awarded “**Applause**” and “**SPOT**” awards at Deloitte and “**ECS**” award at EY.
* Recognized as an “**Event Organizer**” at Deloitte and “**Social Event Committee (SEC) leader**” at EY.
* Contributed towards Deloitte Junior Achievement Program to help poor’s
* Received **Appreciation from “EY” and “Deloitte”** Global team (U.S.) for exceptional client service performance in multiple assignments.
* School Badge Holder (**HEAD BOY**)
* **SKIPPER** of School **Basketball** **Team**
* Played **Basketball & Netball** at **DISTRICT level**
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| **Work Experience** | **(A) Ernst and Young (EY) – (Audit Assistant Manager) (Oct’16 – to Present) :****Key Responsibilities:*** **Handling a team of 30+** including staff, lead associates, senior associates and senior while providing **career counselling** including developing professional relationships, motivation and inter-personal skills.
* **Supporting US** and **other global teams** on work requests pertaining to **quarter audits** or **year-end audits**
* Assistance in **Audit Planning** to onshore teams and **Substantive Analytical** and **Detail Testing** on specific areas such as Prepaid expenses, Revenue, Accounts Receivables, Accounts Payables, Investments in securities, COGS & Operating Expenses, PPE and Cash.
* Assisting in **Financial Planning**, preparing a **trend analysis** and **Budget to Actual analysis** by reviewing client’s **reconciliation of expenses & cash flows** to previous year’s actuals/current year’s budgets.
* Review of client’s **Capital expenditures** as per company policy.
* Creating and monitoring **Management specific reports** like **Goal vs Actual hour reports**, **drop time report** and preparation of **Management specific reports** for EY like **transportation charges** (domestic and international) which is directly reportable to Senior Manager and review of expenses for authorized approvals.
* Leading a “**Goodwill**” **Centre of Excellence (COE)** as a Lead AM, Gurgaon office and actively involved in Goodwill & Intangible Impairment testing, Sensitivity & BEP Analysis and valuation assumption testing as per **ASC 350** of **US GAAP**.
* Active member of EY “**Revenue Recognition - ASC 606 & IFRS 15**” **Centre of Excellence (COE)** team and working together with **EY FAAS** team on multiple revenue contracts as per **ASC 606** of **US GAAP and IFRS 15**.
* Assisting onshore teams for preparing **Process Flow Diagrams (PFD’s)** of client’s business processes. Assisting onshore team with **Internal Controls Testing** as per **SOX 404** (including **Design & Implementation** and **Operating Effectiveness testing**) which includes Independent testing, review and re-performance testing as a part of OE testing.
* Imparting **topic based technical trainings** as a facilitator and **conducting Interviews.**
* Providing **innovative ideas** and **developing professional relationships with onshore team** to gain additional business at EY GDS level.

**(B) Deloitte & Touché AERS India Pvt. Ltd. – (Audit Senior) (Sep’13 – Sep’16) :****Responsibilities undertaken:*** Assisting in **Audit Planning**, **preliminary analytical review**, **substantive detail testing** on specific areas such as Cash, Fixed Assets, Revenue, Accounts Receivables, Accounts Payables, and Operating Expenses as per US GAAP.
* **Analyzing business processes** of client and **preparing PFD’s** for business processes highlighting risks and their corresponding mitigating controls.
* Actively involved in **Goodwill & Intangible** Sensitivity & Break-Even Point Analysis, as per US GAAP.
* Ensuring compliance with **US GAAP checklist**, **IFRS checklist**.

**Major Clients: -*** Aurora Health Care Inc. - One of the largest not-for-profit health care organization headquartered in Milwaukee, USA. It provides variety of health care related services, education and medical research.
* McKesson Corporation – Largest pharmaceuticals distribution company world-wide at a retail sale level and providing health information technology, medical supplies, and care management tools. It distributes health care systems, medical supplies and pharmaceutical products and also provides extensive network infrastructure for the health care industry.
* Brunswick Corp - US-based corporation that has been involved in manufacturing wide variety of products including: Boats, Bowling and Billiards equipment.

**(C) Articleship Training (September 2008 – May 2012) :**Articleship training in **R.K.DHIR & CO.** a well-known chartered accountant firm in Jalandhar. During the association, got opportunity to gain experience in the field of Internal Audits, Statutory Audits, Stock Audits, Bank Audits and Taxation.**Internal Audit:** * Preparing audit programs -Audit working papers and documentation - Drafting Pre-Audit report
* Checking Internal control procedures
* Verifying if company guidelines are not being over-ruled.
* Reviewing statutory compliances.

**Statutory Audits:*** Checking the accuracy of financial statements, ensure that the accounts presented are drawn on correct accounting principles
* Scrutiny of various Ledgers i.e. Cash book, Bank book, Journal.
* Checking of Fixed Asset Register & depreciation thereon.
* Physical verification of Stock & related records
* Finalization of Balance Sheets

**Taxation:** * Dealing with income tax (IT returns e-filing)
* Computation of Total Income under Income tax law
* Elementary knowledge of Excise Law, Central Sales Tax, State Sales Tax, Service Tax

**Major Clients: -*** Asian Paints Home Solution (APHS) (service industry)
* Bank of India (Banking industry)
* M/s. K.C.Verma & Co. (Sports good & Gym equipment traders)
* Kay Kay Industries (Chains & Spare parts manufacturers)
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| **Personal Details** | Date of Birth 22nd December 1989 Father’s Name Harish Kumar SobtiMarital Status MarriedLanguages known English, Hindi & PunjabiPassport No. Z1994566 Contact No. 9958334004Permanent address 416/4 Master Tara Singh NagarJalandhar, Punjab – 144001 |
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**Date:**

**Place:** GURGAON (PANKAJ SOBTi)