

**NARENDRA SINGH**

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Gender Male

Date of Birth 23 May 1987 (29 Y)

Nationality Indian

**Passport No. H8087679**

Country of Residence India

**I have been working for 6 years**

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| **Current Organization History** |
| Bajaj Auto Limited , Pantnagar-Uttrakhand-India**Position-----------------Line Engineer**Functional Area-----**Engine Assembling**Salary------------------**16000 INR** Per monthExperience------------23 March 2010 to till date Job Function:* Production planning according customer demanding, balance line, analysis for Cycle time and Tact times
* Coordination with engineers / leaders to develop maintenance plans for equipment, machines to make sure production runs smoothly during working time.
* Participate in standardizing work parts and materials for production.
* Standardizing work method and processes for production.
* Coordination with Supervisor to coordination with Line Leaders to continuous improvement for QCDMS
* Daily monitoring check sheet on Engine Assembling shop and **5’S** maintained
* Daily Production Report and follow **TPM**
* Maintain quality & achieve target and line balancing as control plan
* Weekly audit to vendors for quality issues.
* Provide training to new comers operators
* Plan and coordinate production processes on daily basis to produce high quality products.

**Technical Education History** |
| 3 years Diploma in Mechanical Engineering Year of passing---2009Board name-------- Punjab State board of Technical Education Chandigarh |
| **Non-Technical Education History**High School in science streamYear of passing-----2003Board name---------Uttrakhnad Education Board |
| **Skills:*** Working with team work and create working environment
* Be knowledge of MS Office all version & working knowledge of SAP
* Learning Strategies - Selecting and using training/instructional methods and procedures appropriate for the situation when learning or teaching new things.
* Management of Material Resources - Obtaining and seeing to the appropriate use of equipment, facilities, and materials needed to do certain work

**Knowledge:*** Production and Processing - Knowledge of raw materials, and quality control for maximizing the effective manufacture and distribution of goods.
* Clerical - Knowledge of administrative and clerical procedures and systems such as word processing, managing files and records, designing forms, and other office procedures and terminology.
* Documenting/Recording Information - Entering, transcribing, recording, storing, or maintaining information in written or electronic/magnetic form.
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| **Language:*** English
* Hindi
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