

**NARENDRA SINGH**

naren642@gmail.com (91) 7520220495

Gender Male

Date of Birth 23 May 1987 (29 Y)

Nationality Indian

**Passport No. H8087679**

Country of Residence India

**I have been working for 6 years**

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| **Current Organization History** |
| Bajaj Auto Limited , Pantnagar-Uttrakhand-India  **Position-----------------Line Engineer**  Functional Area-----**Engine Assembling**  Salary------------------**16000 INR** Per month  Experience------------23 March 2010 to till date  Job Function:   * Production planning according customer demanding, balance line, analysis for Cycle time and Tact times * Coordination with engineers / leaders to develop maintenance plans for equipment, machines to make sure production runs smoothly during working time. * Participate in standardizing work parts and materials for production. * Standardizing work method and processes for production. * Coordination with Supervisor to coordination with Line Leaders to continuous improvement for QCDMS * Daily monitoring check sheet on Engine Assembling shop and **5’S** maintained * Daily Production Report and follow **TPM** * Maintain quality & achieve target and line balancing as control plan * Weekly audit to vendors for quality issues. * Provide training to new comers operators * Plan and coordinate production processes on daily basis to produce high quality products.   **Technical Education History** |
| 3 years Diploma in Mechanical Engineering  Year of passing---2009  Board name-------- Punjab State board of Technical Education Chandigarh |
| **Non-Technical Education History**  High School in science stream  Year of passing-----2003  Board name---------Uttrakhnad Education Board |
| **Skills:**   * Working with team work and create working environment * Be knowledge of MS Office all version & working knowledge of SAP * Learning Strategies - Selecting and using training/instructional methods and procedures appropriate for the situation when learning or teaching new things. * Management of Material Resources - Obtaining and seeing to the appropriate use of equipment, facilities, and materials needed to do certain work   **Knowledge:**   * Production and Processing - Knowledge of raw materials, and quality control for maximizing the effective manufacture and distribution of goods. * Clerical - Knowledge of administrative and clerical procedures and systems such as word processing, managing files and records, designing forms, and other office procedures and terminology. * Documenting/Recording Information - Entering, transcribing, recording, storing, or maintaining information in written or electronic/magnetic form. |
| **Language:**   * English * Hindi |