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| SANJEEVKUMAR PATIL |  |
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| Mobile : +91 9881056253, +91 9922919146  Email : [sanjeevkumar.patil79@gmail.com](mailto:sanjeevkumar.patil79@gmail.com) |
| Date of Birth: 7th Sep 1979 |



MAINTENANCE, **E**NERGY & PROJECT MANAGEMENT PROFESSIONAL

Offering 20 years of experience in handling Plant repair and maintenance, production planning & Quality related activities for various organizations.

Energy Efficiency technocrat working for the Energy Efficiency techniques and Projects Implementation.

**CAREER OBJECTIVE:** Seeking career enhancements with reputed companies with a global vision which encourages creativity, offers an opportunity in operational area in a manufacturing setup, repair and maintenance, production process, production planning and control to best utilize my strong experience of production planning, material management, infrastructural projects & plant maintenance, to make a significant impact increasing profile, divine revenue growth.



**EXECUTIVE SUMMARY**

* Worked as an Assistant Manager-Maintenance at Swarovski India private Ltd.
* Responsible for Plant Maintenance, Project and Energy Management activities.
* Participating in objective setting, plan development and performance review of plant performance.
* Communicates regularly with all maintenance technicians, both individually and as a group, to ensure good two-way communication concerning maintenance issues.
* Communicates directly with the operations department to coordinate maintenance and repair work in process areas.
* Worked as a team member for the implementation of SAP.
* Management Representative for DIN EN ISO 50001:2011 Energy Management System (EnMS)
* Well familiar with SAP PP and SAP MM, working as a key user in Swarovski.
* Detail oriented individual with an analytical bent of mind and a positive attitude.
* Prepared a detail plan for effective utilization of the resources for other additional activities.
* Dedicated, self-motivated achiever committed to success and adept at juggling multiple tasks in a high-pressured environment also.
* Preparation & implementation of the Standard Operating Procedures for new operation & change in existing SOP.
* Excellent team player with abilities in handling multiple priorities and genuine interest in personal & professional development.



**CERTIFICATIONS SUMMARY**

* **Internal Auditor** for SA 8000:2014, ISO 9001:2015, ISO 14001:2015, OHSAS 18001:2007,
* **Management Representative** (MR) for DIN EN ISO 50001:2011-Energy Management System (EnMS)
* Underwent extensive training in **SAP PP module** from Swarovski DSW.
* Certificate course in **AutoCAD R14**
* Certificate course in **Hydraulics & Pneumatics in Advance Vocational Training Systems**, Aundh, Pune



**TECHNICAL SKILLS SET**

**Operating Systems** : Windows PCs

**Databases** : MS Access

**Internet Technologies**  : HTML and XML

**Application Software** : MS Office (Presentation, Spreadsheet, Word & access database)



**AWARDS**

* Nominated and Awarded three times for Swarovski Spirit Audience Award
* Nominated and Awarded for Swarovski Awards for Category Vigorous





**PROFESSIONAL EXPERIENCE AND ACCOMPLISHMENTS**

**Company** : Swarovski India Private Ltd. Ranjangaon, Pune

**Role** : Assistant Manager-Projects & Maintenance

**Tenure** : Feb 2005 – September 2020

**Responsibilities:**

**Maintenance**

* Responsible for the safe maintenance, repair or replacement of plant equipment and systems, to ensure Maximum production quantity and quality, while supporting the policies, goals and objectives of the Company
* Prepares reports, analyses data, and makes recommendations for improving plant operations and solving maintenance-related problems
* Initiates and carries out in house small projects to reduce operating costs.
* Modify/ Rectify imported spares of production machinery with help of CNC & Purchase.
* Monitors the use and inventories of spare parts, maintenance supplies and equipment’s and initiates recording when necessary.
* Involvement in development of new projects.
* To provide maintenance service to smooth flow of production line.
* Fulfil the customer requirements & satisfaction.
* Directs, maintains, and enforces the safety program for the maintenance department.
* Maintain planning, scheduling, preventive and breakdown maintenance record.

**Project Management**

* Handled new project of utility refurbishment (e.g. Chillers, AHU, Chilled Water pipeline, solar water heating system, Storage yard etc.
* Involved in Determining how to plan (e.g. by level of detail or rolling wave);
* developing the scope statement;
* identifying deliverables and creating the work breakdown structure;
* identifying the activities needed to complete those deliverables and networking the activities in their logical sequence;
* estimating the resource requirements for the activities;
* estimating time and cost for activities;
* Developing the budget with the help of Managing Director, Production manager & Purchase executive.
* risk planning;
* Gaining formal approval to begin work.

**Management Representative (MR)-Energy Management System (EnMS-DIN EN ISO 50001:2011)**

* Establish and maintain EnMS Documented system and ensure continual improvement.
* To form Energy Management Team and work with the management representative in support of energy management activities
* To define and communicate responsibilities and authorities to facilitate effective energy management
* Monitoring through internal audits for the performance of the system against planned arrangement and submit summary results of the audits
* Ensure compliance to legal and other requirements on continuous basis.
* Ensure all communication pertaining to the EnMS system as per the training plan
* Ensure that planning of the energy management activities is designed to support the organizations policy
* Promote awareness of the energy policy and objectives at all levels of the organizations
* To determine criteria and methods needed to ensure that both the operation and control of the EnMS are effective
* Report to the top management for the energy performance and performance of the EnMS system during Management Review.
* Air compressor leakage percentage reduced from 34.0% to 8% referring to Energy Efficiency Norms
* Lighting load reduced through ILER-Installed load efficacy ratio and referring IS-6665

**SAP**

* Production Planning & control function including Master Data for discrete & repetitive manufacturing.
* SAP planning tools like Demand Planning (DP), Demand Management (DM), Material Requirement
* Integration of master data between SAP R/3 & SAP APO.
* Sales and operation planning, long term planning, Variant Configuration.
* Maintenance & configuration of SAP master data – Material master, BOM, Work center, Routing, PRT.

**Production**

* Acquired hands-on experience in fields of Manufacturing & Quality with exposure in the field of Production Planning.
* 5’S implementation and training.
* Collecting information from planning department regarding daily and monthly schedule of machine wise consumption of raw material and then comparing it with the actual consumption at the end of themonth.
* Develop and implement purchasing and contract management instructions, policies, and procedures.
* Locate vendors of materials, equipment or supplies, and interview them to determine product availability and terms of sales.
* Prepare and process requisitions and purchase orders for supplies and equipment.
* Maintaining safety, health, and environmental policies and procedures.
* Conducting employee performance reviews based on job descriptions to determine competency, knowledge, and contribution of the team.



**Company** : Sewa Medicals Ltd. Alandi, Pune

**Role** : Production Engineer

**Tenure** : July 2001 to Jan 2005

**Responsibilities:**

* Maintain the documentation of all projects.
* Manpower recruitment, shift scheduling.
* Ambition flexible, Team Member who loves to learn and to train.
* Involved in Logistic support for Handling & packing of material.
* Co-ordination with various departments for prototype development.
* Experience in day-to-day production and planning of material.
* Maintaining efficient inventory system.
* Regular updating & analysis of operations data.
* Motivated the team for their quality deliverable and hard work.
* Handling the shop floor and ensuring smooth production flow along with constant quality check.
* Knowledge transfer to support team.



**Company** : Larsen & Toubro Ltd., Powai, Mumbai

**Role** : Production Engineer

**Tenure** : Nov 1998 to Oct 2000

**Responsibilities:**

* Maintain the documentation of all projects.
* Daily scheduling of the materials, tools as per the production planning.
* Manpower handling and trouble shoots on shop floor problems.
* Experience in day-to-day production and planning of material.
* Maintaining efficient inventory system.
* Regular updating & analysis of operations data.
* Motivated the team for their quality deliverable and hard work.
* Handling the shop floor and ensuring smooth production flow along with constant quality check.
* Knowledge transfer to support team.



**ACADEMIC CREDENTIALS**

**Appearing for CEM- Certified Energy Manager**

Exam Conductor BEE- Bureau of Energy Efficiency

**PGDBM- Operations Management, 2011-2013**

Distinction; University of Pune

**Advance Diploma in Computer System Software, 2001**

Distinction; Cusrow Wadia Institute of Technology Pune

**Diploma in Mechanical Eng., 1998**

Distinction; 3 Years, Full Time, Mumbai

**Secondary School (Matriculation), 1995**

Distinction; Higher Secondary School



**PERSONAL CREDENTIALS**

**Permanent Address** : Parijat-301, Som Terraces, Gat No 647, Opposite Lifeline Hospital, Wagholi, Pune 412207

**Present Address**: : Parijat-301, Som Terraces, Gat No 647, Opposite Lifeline Hospital, Wagholi, Pune 412207 **Languages** : English, Hindi, Marathi

**Passport no.** : J3886225

**Notice Period** :Three months (Negotiable)



**REFERENCES:** *Available upon request*

Place: Pune Sanjeevkumar Patil