

**RESPECTED,SIR**

SUB: APPLICATION FOR THE POST OF **MECHENICAL ENGINEER**

Respected Sir,

From reliable source of I have came to know that there is a vacancy of above post in your company. So I offer myself as a candidature for the same. Herewith my brief Bio- data are as under for your Kind information.

Thanks and hoping Favorable reply.

**ANIL R SHARMA**

# Resume

Anil Kumar Raj Kumar Sharma

E-46, Vanlila society

Near Vishwamitry

Railway, Station

Manjalpur, Vadodara-

390011 Gujarat, India

Contact Number: +91 9624800624, 9624800094.

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## Career Objective

Seeking for an opportunity to work with an organization that will provide a platform to utilize my technical skills and enrich my knowledge to help in the process of organizational and self-growth.

## Education Qualification

EXAMINATION	BOARDUNIVERSITY	YEAR OF PASSING	% / CGPA/GRADE
D.M.E	GTU	JULY- 2016	6.9CGPA
I.T.I	NCVT	2010	72%
H.S.C.	G.H.S.E.B.	MARCH – 2012	“D” Grade
S.S.C.	G.S.E.B.	MARCH – 2008	56.31%

## Work Experience

- > Diploma mechanical engineering
- > I have 12 months of experience as in 1 year Baroda dairy (ammonia based Refrigeration Plant A.C Technician Training since November 2010 –2011.
- > IOCL as Maintenance Technician under AIRON Corporation JR Technician 1 year2014-2015.
- > ABB as Maintenance Technician Under AIRON Corporation JR Technician 1year
- > Diploma mechanical engineering 2016 pass out.
- > Currently Working with Sr engineer LEADEC INDIA PVT. LTD. At Hero site, Halol, Panchmahal.

## JOB RESPONSIBILITIES:

- Improvements suggestions for projects as well as maintain the record of PM schedule, SOP, GMP document, Daily checklists, Equipment qualification.
  
- Attended day to day Preventive as well as unplanned/ breakdown maintenance activities of, Centrifuge, Pumps, Blower, Vacuum Pumps, Dryer, Air Compressor, Cooling tower, PHE, Nitrogen plant etc.
- Responsible for preparing Bill Of Quantity (BOQ)
- Manpower handling & work distribution wrt. Engineering tasks.
- Contractor Safety Management as per Global safety guideline.
- Management of Scrap Waste Disposal.
  - Worthington Industries AHU Maintenance & scada (**Building management system**) operation.
  - maintenance & Operating of utility systems like chilling plant, brine plant, air compressor, hot water system, purified system, cooling tower and Air dryer, Air Ambiator & other Hot water system & other machine & pump.
    - Canteen Equipment & Cold storage, watercooler, cooker, Roti & Atta macker dishwasher machine maintenance .
    - Operation of Air compressors makes ELGE & Ingersoll Rand (Centrifugal, Reciprocating and Screw)
    - Operation of Chillers makes Carlyle, Daikin, Carrier, and Bluestar. & Air conditioner & All Type Air conditioner Maintenance & scada (**Building management system**) operation.
  - Material Handling Equipment : forck lift, Hand pallet truck, Electric Pallet Truck, Tow Truck,
    - Battery Operater Pallet, Scissor lifter, Counter Balance Truck **Maintenance**.
    - Responsible for Maintaining Critical Spare as per minimum Requirement.
  - Responsible for Smooth Operation Maintenance.
  - Responsible for dealing with vendor and customers related to maintenance activates
  - Responsible for all maintenance jobs to be done on deadlines.  
Responsible for all Projects to be completed in given timeline.
  - Identify all issues related to machine maintenance and abnormalities in process & provide continues support to all members according to operating standard on everyday basis.
  - 5S Implementation on Concerned area.
  - Check spare availability in-house & store.
  - Coordinate with Equipment and production team to operate machine under safe condition.
  - To ensure output meets quality standards.
  - Planning for material procurement according to the budget.
  - Enforce health & safety precaution.
  - Providing training to the operator.
  - PM of all Machine and other improvements to reduce the cost maintenance.
  - Responsible for ensuring zero breakdown & 100% PM Adherence, looking for plant and other concerned area.

## AREA OF INTEREST:

- Utility
- HVAC
- Maintenance
- Project

#### Collage Information

- Collage : Sigma Institute of Engineering, Vadodara.
- University : Gujarat Technological University.

#### Extra-Curricular Activities

- Our cricket team is Runner up in College Competition2014
- I was member of my college cricketTeam

#### Personal Qualities

- Quicklearner
- Hardworking
- Result oriented
- Responsible and Sincere

#### Personal Details

Name : Mr. Anilkumar RajkumarSharma  
Birthdate : 20 march1992  
MaritalStatus : Single  
Father'sName : Rajkumar MaliramSharma  
LanguagesKnown : Hindi, English and Gujarati,  
Rajasthani Hobbies : Reading, Cricket,and Music.

#### Declaration

I hereby declare that all the above stated facts are true and correct to the best of my knowledge and Belief.

**ANIL R. SHARMA**