**NARENDRA SINGH**

**Summary**

**Total Experience 9.7 Years**

## PROFILE •ABOUTME

Able: I am able to handle multiple tasks on a daily

Creative: I use a creative approach to problem solve

Dependable: I am a dependable person who is great at time management

Energetic: I am always energetic and eager to learn new skills

Experience: Flexible, Hardworking and Honest

## CAREERHIGHLIGHTS

* Skilled Line Engineer with over 9+ years of experience in the assembly industry. Excellent problem-solving, IT, and analytical abilities with superb attention to detail. Extensive knowledge of the manufacturing and assembly process and the development of equipment and production lines. Outstanding design and conceptual skills with the motivational abilities to lead a team. Dedicated to producing the best work, following safety measures, and meeting and exceeding project requirements and standards.



## EDUCATION

**Karnataka State Open University Karnataka**

Bachelor of Technology (Mechanical Engineering)

Karnataka

Passed 2012

**Punjab State Board of Technical Education Chandigarh**

Engineering Diploma (Mechanical Engineering)

Malout, Punjab

Passed 2009

**UTTRAKHAND BORAD**

High School

Roorkee, Uttarakhand

Passed July 2003

## WORK EXPERIENCE

**Bajaj Auto Ltd. Pantnagar (Rudrapur) Plant**

**Assistant Manager-Grade U4**

Rudrapur, Uttrakhand

March 2010 – till date

* To ordered to production planning department as requirement in assembly line. And maintaining record
* Ensure daily production requirement are achieved to meet management expectations
* Creates & maintain production schedule and prioritizes job-orders for production optimization[As per Format]
* Follow-up as required with all terms to expedite flow of materials and documents meet production schedule and customers expectations as per production flow charts & production monitoring sheet
* Interacts with shop floor management on a daily basis to resolve issues regarding manufacturing efficiencies or additional information as requested from manufacturing, customer services
* Must ensure manpower, material & machine planning in an optimum way and send a summarized data sheet to top management for the planned vs. achieved.
* Knowledge of mass production and line balancing
* Knowledge of process mapping and layout improvement
* To follow the required material from machining line &material supply department
* Material rejection & Line efficiency management
* To follow the sequence plan from production planning
* Allocating Manpower for all work station accordingly
* To maintain the spare tools and parts to avoid line stoppage
* To Avoid Inline quality problems and repair problems
* Ensuring the safety inline in each and every stage
* To educate the new operators regarding safety issue and awareness
* Shift wise report preparation and reporting to management
* Improve“5S” & Follow TPM, KAIZEN On Shop Floor.
* Documentation work in system related to production.
* Weekly vendor audits regarding qualities issues.
* Work and train leaders, workers to make sure production meet the quality requirement.
* Process improvements, POKA YOKE setups.
* Coordination with line and group leaders to develop maintenance plans for equipment, machines to make sure production runs smoothly during working time.
* Daily monitoring check sheet on Engine Assembling shop.

**Hobbies & Interests**

Play Cricket, Singing, Fond of Tour

**Professional Skills**

* Confidence
* Technical skills
* Project management skills
* Organization and efficiency
* Leadership and interpersonal skills
* Problem solving skills
* IT and numerical skills
* Communication skills
* Team working skills

**Languages**

ENGLISH: Intermediate

HINDI: Fluent

**Others Details:-**

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