CURRICULUM VITAE

**Hariom Pandey** **Village and post Mubarakganj Ayodhya (U.P.) 224189**

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**CAREER OBJECTIVE:**

To work in a challenging job environment that utilizes my skills and abilities, and offers ample learning opportunities. And I put my best effort for the upliftment and growth of the organization.

**EDUCATION QUALIFICATION:**

* Graduation (B.A.) completed in 2018 from Dr Ram Manohar Lohia Avadh Uni.
* Passed 12th from U.P. Board. in 2015
* Passed 10th from U.P. Board in 2013

**Experience :**

* 2 years work in Superon Schweisstechnik India Ltd. as Executive Assistant
* 1 year work in Cyber Cafe as Computer Operator

**Technical Skills:**

* Basic knowledge of operating system.
* Working effectively with windows -XP/ WIN 7/ WIN 10.
* Application software – MS. Office

**OHTER QUALIFICATION:**

* Advance Diploma In Computer Application (ADCA)

**STRENGTHS:**

* Willingness to learn.
* Good communication skills.
* Team and Hard worker.
* Good Presenter.
* Honesty and sincerity towards work.
* Confident.
* Positive attitude.

**PERSONAL PROFILE:**

Father’s Name : Mr. Shree Datt Pandey

Occupation : Agriulture

Date of birth : 02 Jan 1999

Hobbies : Music, Reading.

Nationality : Indian.

Sex : Male.

Marital status : Single.

Language known : Hindi & English.

Religion : Hindu.

**Declaration:**

I hereby declare that all the above details furnished are true to the best of my knowledge & belief.

Date : \_\_\_\_\_\_\_\_\_\_\_\_\_\_

Place : \_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Hariom Pandey )