

**NIVESH KUMAR GARG**

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**Objective**

Contributing a significant and useful service for the growth of the organization and securing a challenging as well as satisfying career in the field of Information Technology.

**Professional Experience**

Ø **Total 12.2 years' experience.**

**Major skills: IT Management, Project Management, Team handling, Project estimation, Business analysis, Vendor management, Delivery management, IT Procurement, Software Engineering.**

Ø **Currently working as Asst. Manager-IT (From March-2015) with Suzuki Motorcycle India Pvt. Ltd.**

Ø 4.4 Years' experience (Nov-2010 to Feb-2015) with "HCL Technologies Ltd. As Project Lead.

Ø 10 Months experience (Feb-2010 to Nov-2010) with "NIIT Technologies Ltd." as Senior Software Engineer.

Ø 2 Years' experience (Feb-2008 to Jan-2010) with "SQL Star International Ltd." as Software Engineer.

Ø 1.6 Years' experience (Aug-2006 to Jan-2008) with "IT Infocube Pvt. Ltd." as Software Engineer.

**Skills (Having hands on experience)**

Ø Project management, IT management (IT Infrastructure, ERP, Inhouse Applications)

Ø Domain: Manufacturing (OEM), Retail, Education, Publishing.

Ø Complete Software Development Lifecycle (SDLC), Production Support (Operations) - Incident handling).

Ø Planning & Organizing (Creating project plan, WBS and Tracking progress).

Ø Develop or review estimates and estimating assumptions for the project's schedule, effort, and cost using established estimation models, best practices, and past experience.

Ø Requirement gathering, status updates and issue handling.

Ø Interaction with senior authorities & end users to understand the requirements and assurance of delivery of projects as per expectation.

Ø Participating in quality management reviews, project checkpoint reviews and project delivery tasks.

Ø Quality Assurance (Measure and Control quality parameters throughout life cycle of project).

Ø Manage changes to the project scope, project schedule, and project costs.

Ø Lead the planning and implementation of project.

Ø IT Procurement: Identify goods & services, Explore & Find Vendors, Purchase requisition, Negotiations, creating purchase order, receiving against order, payment against order, record for audit.

Ø Project Management (Managing Development/Maintenance of ERP/customized applications).

Ø Delivery management (Ensuring Delivery of agreed changes/projects as per agreed timeline).

Ø People/Resource Management (Resource alignment, task distribution and monitoring)

Ø Vendor management (Dealing with vendors and assurance of delivery of projects as per agreement)

Ø Ensure regular service reporting (weekly/monthly/quarterly/annual) in accordance to set due dates.

Ø Interface to business stakeholders to ensure regular Business/IT Alignment.

Ø Ensure IT systems Lifecycle Management. (Plan/Build/Transition/Run/Phase-Out/Cessation).

Ø Incident Management (standard procedure in place meeting SLAs).

Ø Problem Management (RCA and Corrective & preventive actions).

Ø Change Management (Change Controls and procedures in place).

Ø Security Management (Adherence to company Security Policies).

- Ø Release Management (Definition and Management of Quality Gates, Preparing transition from development into production).
- Ø Inventory/Asset Management.
- Ø Define IT processes for efficient functioning and projects coordination between departments.
- Ø Providing efficient, scalable and robust solutions.
- Ø Interaction/communication with internal/external interfaces, negotiating.
- Ø IT Services communication on operations.
- Ø Create or review and maintain comprehensive project documentation
- Ø Managing IT/Project budget.
- Ø IT Infrastructure/Network/Asset management.

### **Technical Exposure**

- Ø Application development - Forms & Reports (Oracle D2K, Oracle EBS) in Windows & Unix environment.
- Ø Database development, database designing, database modeling (Oracle 9i, 10g, 11g).
- Ø Programming as well as Performance tuning in SQL & PLSQL (Oracle 9i, 10g, 11g).
- Ø Hands on in UNIX, Shell, Cron scripting.
- Ø Creation & implementation of Oracle Forms & Reports (6i, 9i, 10g) in Windows & Unix environment.
- Ø Using of FTP, Toad, PL SQL Developer, Putty, Sareena, Clear-Quest, SQL/PLSQL Developer tools.
- Ø Other tools and technology knowledge about Java Core, HTML, .NET, C, C++.

### **Educational/Professional Qualification**

- Ø **Oracle Certified Professional (OCP)** in "Oracle-9i DBA" Track in 2007 with aggregate 90% score.
- Ø **B. Tech. (Computer Science & Engineering)** from Institute of Electronics & Telecommunication Engineers (I. E. T. E.) New Delhi, in 2006 with aggregate 54% score.
- Ø **12<sup>th</sup> (Intermediate)** from U. P. Board in 1999 with aggregate 61% score.
- Ø **10<sup>th</sup> (High school)** from U. P. Board in 1997 with aggregate 57% score.

### **Strengths**

- Ø Always strive to work hard and achieve the target.
- Ø Excellent interpersonal and communication skills
- Ø Able to work under pressure and handling more than 1 project at a time.
- Ø Always willing to learn (Quick learning ability) new technology, concepts & logics.
- Ø Positive thinking and attitude.

### **Achievements**

- Ø Done OCP certification in DBA Track with 90% score.
- Ø Got award of achievement from SQL Star International Ltd.
- Ø Got award of Extra-Ordinary employee from HCL Technologies Ltd.
- Ø Got award of "Good Performance".

## **Projects Undertaken**

### **1) Suzuki Motorcycle India Ltd.[Manufacturing(OEM)] -Supply Chain Management (SCM)-ERP/ Customer Relationship Management/ HRM/ Ringi Recording/ Item Code Opening/ Export Management/ Sales System**

Role : IT Management

Responsibilities : Project management, Requirement gathering, Designing, Project planning, Quality assurance, Release/Delivery management, Vendor management, Asset management, Resource management, costing, Presentations, Delivery of project as per agreed timeline, change management, problem management, communication with all stakeholders, resource/people management, coordination with vendor, management, technical team & end user. Delivery/Release management.

### **2) PEARSON [Publishing Domain] - Sales & Marketing**

Role : Project Lead

Responsibilities : Project management, Incident Management, Requirement gathering, Designing review, Quality assurance, Release/Delivery management, client management, WBS, Presentations, Delivery of project as per agreed Timeline, change management, problem management, communication with all stakeholders, resource/people management, coordination between technical team & end user, Database Designing.

### **3) IKEA [Retail Domain] - Supply Chain - Demand & Supply Planning System (DSP)**

Role : Project Lead

Responsibilities : Project management, Incident Management, Requirement gathering, Designing review, Quality assurance, Release/Delivery management, client management, WBS, Presentations, Delivery of project as per agreed Timeline, change management, problem management, communication with all stakeholders, resource/people management, coordination between technical team & end user, Database Designing.

### **4) British Airways [Travel Domain] - Operational Customer Database System -**

Role : Senior Software Developer.

Responsibilities : Requirement gathering with client, Designing, Programming, Testing, Support, documentation.

Technology (Worked on) : Oracle 11g, SQL, PLSQL, Oracle EBS, Toad, PLSQL/SQL Developer, Unix.

### **5) Maruti Suzuki India Limited [Manufacturing] - Auto-Card/Sales & Marketing/ Inventory Management/ OrderManagement System/ Stockyard Management**

Role : Software Developer.

Responsibilities : Requirement gathering with client, Designing, Programming, Testing, Support, documentation.

Technology (Worked on) : Oracle 10g, SQL, PLSQL, Oracle D2K, Toad, PLSQL/SQL Developer, Unix.

### **6) Jamia Millia University -[Education Domain] - MIS System/Starcas**

Role : Software Developer.

Responsibilities : Requirement gathering with client, Designing, Programming,  
Testing, Support, documentation.  
Technology (Worked on) : Oracle 9i, SQL, PLSQL, Oracle D2K, Toad, PLSQL/SQL Developer, Unix.

**Personal Details**

Date of Birth : 03 May 1982  
Languages : Hindi, English  
Sex : Male  
Marital Status : Married  
Nationality : Indian  
Hobbies : Driving, Traveling, Research & Development.  
Address : Chattarpur Enclave Phase-II, Chattarpur, New Delhi.

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I hereby declare that all the information furnished above is true to the best of my knowledge.

**Nivesh Garg**