**BISWAJEET BAL**

At-Jgannathpur, Po/Dist.-Bhadrak, PIN Code-756100 Orissa

**Contact:** + 91 – 8427304426 & 9915430503; **Email:** [biswa212@gmail.com](mailto:biswa212@gmail.com)

Date :-

Name- Biswajeet Bal

Designation- Manager in Maintenance Department.

Company Name- Chatha Foods Pvt. Ltd.

Address : Vill – Chaundheri, Chandigarh Ambala Highway, Lalru,PO - Dappar Dist – Mohali.

Sub: Position applied for Maintenance Manager

Dear <Mr. / Ms.>

I am submitting herewith my resume for your perusal and favorable consideration for the post of <position vacant> in your company.

A dynamic Electrical Engineer with proficiency and practical experience, gained while working on projects as part of the curriculum as well as exemplary extracurricular credentials. I am interested in working for an organization that will allow optimal use of my drive and expertise for corporate benefit.

I am a competent & result oriented professional with an **experience of 10 years** across Maintenance, Project Management, Process Improvement and Quality Control; presently associated with **CHATHA FOODS PVT. LTD.** as **Manager in Maintenance Department**.

***My Core Competencies are -***

*Preventive Maintenance  Documentation  Operations & Maintenance  Testing of Electrical System & Equipments  Troubleshooting  Cross Functional Coordination  Plant / Equipment Shutdown  Plant Safety*

I am capable of **assisting Service Operations with emphasis on implementing policies & procedures, developing / streamlining systems, optimizing operational effectiveness of equipment and reducing breakdowns / downtime to minimum; adept in ensuring Safety and observing physical conditions of work & work practices.**

I am a self-motivated and diligent individual who is able to adapt to constantly changing environments and situations, constantly updating myself with fresh training. Driven by passion and competence, I am confident of making visible contribution to your organization’s growth.

A tour through my enclosed resume shall take you through the details, and I am confident, in my credentials you would find a perfect fit for the job. I would greatly appreciate being given an opportunity for a personal interview.

Thanking you

Yours Sincerely,

**Biswajeet Bal**

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**ELECTRICAL - INSTRUMENTATION & MAINTENANCE ENGINEER | PROJECT MANAGEMENT**

* Competent & result oriented professional with an **experience of 10 years** across Instrumentation, Project Management, Process Improvement and Quality Control; presently associated with **CHATHA FOODS PVT. LTD. , Mohali(Chandigarh)** as **Manager in Maintenance Department**.
* Demonstrated abilities in **Preventive Maintenance**, **formulating project plans and schedules while handling electrical equipments, undertaking failure analysis** condition monitoring of all electrical systems including **Utility**,**Chiller,** **relays, protection schemes and circuit breaker**
* Professional strengths in **managing expansion/modernization projects** with strong record of **delivering the projects complete the project within defined cost and timelines**; proven capabilities in implementation of planned, **preventive & predictive maintenance** practices to optimize machines availability with constant endeavors to realize ZERO downtime.
* **Understanding of Health & Safety Standards, Quality Compliances and Energy Conservation Methodologies**; demonstrated capability in implementing preventive, planned and predictive maintenance to maximize uptime of equipments and installations

***Core Competencies***

*Operations & Maintenance  Preventive maintenance  Commissioning of Electrical System & Equipments  Documentation  Troubleshooting  Instrumentation  Boiler & chillers  Plant Safety*



**PROFESSIONAL EXPERIENCE**

**CHATHA FOODS PVT. LTD.**

**since Nov’18**

**Manager (Maintenance Department)**

**FMCG INDUSTRY**

* **Preventive maintenance** of machines and Utility .
* **Documentation** of all data and records of respective work and execution ,stock analysis and Caliberation.
* Maintenance work of **Boiler, chiller, ETP and Compressor**
* **Modification of machines if required**
* **Validation of machines**
* **Cost calculation**
* **Monthly budget**
* **Plant safety and hygiene training conduct.**

**DHARAMPAL SATYAPAL GROUP LTD. , MANESAR (GURGAON). since Jun’15 to Nov’18**

**Assistant Manager (Maintenance Department)**

**FMCG INDUSTRY**

* **Preventive maintenance** of machines, Utility and breakdown handling.
* **Documentation** of all data and records of respective work and execution ,stock analysis and Caliberation.
* Maintenance work of **Boiler, chiller, ETP and Compressor.**
* Electrical Equipment Installation in plant, Like LT panel Installation, Transformer Installation Making the G.O Structure, HT connection, 33/11 KV VCB installation & also installation of **utility equipments and Machine**. Responsible for installation of **500 & 750 KVA Diesel Generators** and **200 CFM compressor, RTCC, OLTC and Capacitor Bank.**
* Monitoring and managing the operations process and handling various areas including embracing design, planning, control, performance improvement, quality, operations strategy and inventory control.
* Ensuring maximum operational availability with expertise to adherence safety, environment and health standards. Possess a proven track record of making significant contributions by developing and setting systems at the same time bringing about considerable cost reductions and quality benchmark of operation.
* Responsible for operating and maintaining the plant equipments such as **3-phase induction motor, circuit breaker, starter, transformer, etc.**
* Responsible for overall activities pertaining to maintenance of a wide range of electrical systems & equipments. Ensuring adherence to safety standards in all functional areas and implementing measures for enhancing safety levels.
* Executing cost saving and energy saving techniques/ measures and modifications to achieve substantial reduction in **O&M expenditures and work within the budget.**

**G.D FOODS MANUFACTURING PVT LTD., NEEMRANA**

**Jul’13 – Jun’15**

**Senior Engineer (Maintenance Department)**

**FMCG INDUSTRY**

* Instrumental in planning and execution of maintenance activity and overhauling of induction & servo motors, **drives like Siemens, KEB, lenze, control technique, micro master and danfoss.**
* **Preventive Maintenance** of all Machines like **Utility, Boiler, chillers, Packaging & Filling machines, DG sets and Compressor.**
* **Documentation** work on Records and Maintenance work and stock analysis.
* **Installing and commissioning** of various electrical instruments & machines. Executing cost saving techniques/ measures and modifications to achieve substantial reduction in installation expenditures/ and achieve gross margin targets.
* Proactively identifying areas of **obstruction/breakdowns** by conducting **failure analysis** and took steps to rectify the same through application of trouble shooting tools.
* Following the project from start to finish and make any necessary changes along the way, ensuring that the procedure is being followed while checking the **safety features** of the project during the time it is being completed.
* Ensured all **the Erection and commissioning** activities are carried out safely to achieve Zero Accident; checked equipment thoroughly as per guidelines of OEM before releasing for trial runs

**ALOK INDUSTRIES PVT LTD., GUJARAT Jul’09 - Jul’13**

**Electrical Engineer (Maintenance Department)**

**TEXTILE INDUSTRY**

* Interacted with design and construction personnel to highlight **technical problems and propose corrective measures**.
* Provided Validation support, Guidance for reviewing operations and performance of Bulk and Formulation Instruments & Equipments to achieve and improve cost effectiveness.
* Assisted **stores and purchase**, to optimize spare parts inventory by **identifying spares, deciding inventory levels**, develop vendors and import substitution.



**EDUCATIONAL CREDENTIALS**

**Bachelor of Technology, Electrical Engineering 2009**

College of Engineering and Technology, Bhubaneswar, Orissa; CGPA of 7.2

**Class XII 2004**

Nilakantheswar College, Balasore; 61.6%

**Class X 2002**

Kendriya Vidyalaya, Balasore; 60.60%

**Technical Skills**

MS Office, Windows 98/2000/XP & Internet Applications

**Summer Internship**

* Completed training from Rourkela Steel Plant (ISO 9001:2000 certified) in cold & hot rolling mill department especially for a duration of 1 month.



**Extra-Curricular Accolades**

* Acted as an Event Organizer in a group dance in “Urzaa’08”.
* Received 2nd prize for Technical Quiz in Perception’07.
* Awarded by the ICAPS society.

**Date of Birth:** 8th November, 1985

**Languages Known**: English, Hindi and Oriya

**References:** Available on Request.