**CURRICULUM VITAE FOR ASSISTANT MANAGER (MAINTENANCE & PROJECT ) – FMCG , PHARMACEAUTICALS & BIOTEC & HELTHCARE PLANT**

**VIKAS SHARMA**

**E-mail**:-**vikassharma.bhardwaj@gmail.com**

**Mobile: 08894584677 (P),09466622231(H)**

**Electrical & Instrumentation- Engineering with 9.0 Years Exp. In Pharma manufacturing (Tablet & Injectable) & Food processing plant & packing machines & all other related utility machines).**

**CAREER OBJECTIVE**

To contribute the best to the development of the organization through sincerity, dedication, honesty & amiable personality.

**EDUCATIONAL CHRONICLE**

* **Matriculation** Certificate Examination from CBSE
* **Senior Secondary** Certificate Examination from HBSE

**PROFESSIONAL CHRONICLE**

* **AMIE** **pursuing in Electrical and Instrumentation Engineering** from IEI Calcutta.
* **3 Years Diploma In Instrumentation & Control Engineering** from State Board Of Technical Education Haryana, Chandigarh.

**SUMMERY OF EXPERIENCE**

* Total **9.0 years** of hands on experience :-

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| **Company Name** | **Designation** | **Tenure** |
| **Narayana Health Group(NH)** | Team Leader Maintenance | Mar- 2018 to till dated |
| **Pragati Snacks Pvt Ltd** | Sr. Executive | Mar-2017 to Feb.2018 |
| **Dr.Reddys Lab** | Sr. Executive | Jul-2015 to Mar.2017 |
| **Panacea Biotec Ltd.** | Jr. Executive | Oct-2012 to Jul.2015 |
| **Baxter India Pvt. Ltd.** | Instrumentation Engineer | Aug-2009 to Oct.2012 |

**Present assignment as a Lead-Maintenance (Executive Engineer) at Narayana Health Group (NH) since Mar.-2018 to till date**

* Reporting to **Operation** **Head- Plant.**
* Electrical Maintenance & Troubleshooting of PLC, HMI & Field instruments (electronics) of process equipments.
* Handling Electro-mechanical maintenance of process system i.e. HVAC System, Water system, Manifold, Electrical Substation, Compressor, Transformer, UPS etc.
* Responsible for all New machine installation & commissioning, Planning for new upcoming projects, purchasing of new machinery.
* Responsible for Annual maintenance contract (AMC) of plant machinery & handling service provider.
* Responsible for maintaining spare parts stock of Equipments.
* Responsible for all documentation work Daily check, Preventive maintenance schedule, Periodic schedule, calibration record, Service entry of billing etc.
* Repair and maintenance expense monitoring, control and budgeting.
* Manpower planning for maintenance activities likes breakdowns & preventive maintenance activity.
* To follow up all safety rules & regulations to avoid accidents.
* Responsible for Liasoning work i.e. BSES, Enviroment, and Pollution etc.
* Responsible for NABH Audit preparedness.
* Maintaining Safety & Housekeeping within the work area.

**PREVIOUS COMPANY PROFILE**

**Mar. 2017 to Feb.2018 M/s Pragati Snacks Pvt Ltd. Sr. Executive Engineer (Maintenance)**

* Reporting to **Head- Plant.**
* Responsible for Overall plant machineries and utility machine i.e. Thermo pack boiler with steam generator 20 Lakh Kilo calories ,DG sets, Air compressors, nitrogen plants,ETP,RO plant, Lift elevator HT/Lt electrical panels,transformer,Fire fighting system,HVAC system, Plant refrigeration system etc.
* Electrical Maintenance & Troubleshooting of PLC, HMI & Field instruments (electronics) in process & packing machine.
* Responsible for maintenance of snacks line i.e. Chips line, Kurkure Line, Rings Line Namkeen, Bhujia etc.
* Responsible for FFS packaging machines, Multiheadwares, TTO printer, automatic conveyor machine and all other secondary packaging equipment up to dispatch.
* Handling Electro-mechanical maintenance of plant m/c & Utility Machine.
* Responsible for all New machine installation & commissioning, Planning for new upcoming projects, purchasing of new machinery.
* Responsible for Annual maintenance contract (AMC) of plant machinery & handling service provider.
* Responsible for maintaining spare parts stock of Plant machines.
* Responsible for all documentation work Daily check, Preventive maintenance schedule, Periodic schedule, calibration record, Service entry of billing etc.
* Repair and maintenance expense monitoring, control and budgeting.
* Manpower planning for maintenance activities likes breakdowns & preventive maintenance activity.
* To follow up all safety rules & regulations to avoid accidents.
* Maintaining Safety & Housekeeping within the work area.

**Jul. 2015 to Mar.2017 M/s Dr.Reddys Lab. Sr. Executive Engineer (Maintenance)**

* Reporting to **Head- Engineering.**
* Electrical Maintenance & Troubleshooting of PLC, HMI & Field instruments (electronics) in process machine, Strip Packing Machine, Blister Machine, Compression, FBD etc.
* Handling Electro-mechanical maintentenance of PLCs/HMI & mechanical maintenance of plant m/c & Utility Machine.
* Responsible for all New machine installation & commissioning, Planning for new upcoming projects, purchasing of new machinery.
* Responsible for Installation, maintenance & calibration of all field instruments like pressure gauge, weighing scale, control valve, Pressure Transmitter,RTD,Thermocouple,Level switch, Pressure switch, proximity sensor, photoelectric sensor,RPM indicator, process indicator.
* Responsible for Annual maintenance contract (AMC) of plant machinery & handling service provider.
* Responsible for maintaining spare parts stock of Plant machines.
* Responsible for all documentation work Daily check, Preventive maintenance schedule, Periodic schedule, calibration record, Service entry of billing etc.
* Repair and maintenance expense monitoring, control and budgeting.

**Oct. 2012 to Jul.2015 M/s Panacea Biotec Ltd. Jr.Executive Engineer (Maintenance)**

* Reporting to **Head- Engineering.**
* Handling Electrical maintenance Responsible for Maintenance of Vial washing Machine, Filling Machine, Tunnel,Autoclaves,High Pressure Homogenizer, Inline homogenizer, Online CIP System,
* Responsible for Operation & maintenance of Utility machine like HVAC system, Purified Water Generation System, WFI Generation System, Pure steam Generation System etc.
* Responsible for project work like as project new machine installation & commissioning, Planning for new upcoming projects, purchasing of new machinery with Project team.
* To perform DQ/IQ/OQ/PQ of new as well as new instruments/equipment.
* Responsible for Installation, maintenance & calibration of all field instruments.
* Responsible for Annual maintenance contract (AMC) of plant machinery & handling service provider**.**
* To maintain optimum inventory level to reduce the breakdown & raising PR’s for the required spares
* Manpower planning & management for projects and maintenance activities like breakdowns & preventive maintenance activity.
* To check the daily log books of Technicians for the transparent communication and making effective Decision making.

**Aug. 2009 to Oct.2012 M/s Baxter India Pvt. Ltd. Instrumentation Engineer (Maintenance)**

* Reporting to **Asst.Manager- Engineering**
* To Analyze problems during process and takes Corrective & preventive action.
* Follow up with Purchase department, with Vendors for the Material required on Site Also taking inventory, short fall of Materials record keeping track so Execute the work faster and in time.
* Identify Critical Equipment in Instrumentation, Electrical & Mechanical.
* Preparations of critical spares list for Instrumentation, Electrical & Mechanical.
* Preparation of Maintenance & Calibration Schedule.
* To take care of the Calibration activities & maintain calibration related documents
* To execute Routine maintenance, Preventive maintenance and breakdown maintenance of Electronic and instrumentation Installations of Process equipments as per SOP.
* To give feed back to the superiors for type of fault occurred / breakdown attended and records the same in the daily Logbook.

**SELF-ASSESSMENT**

* Process leadership qualities & enjoy working by handling challenging assignment.
* Enjoy working in team as well as having capability to work independently.
* Positive attitude with an ability and interest in learning new things.

**COMPUTER PROFICIENCY**

* MS-Word, MS-Excel, MS-Power point & Internet Proficiency, SAP-MM Module

**PERSONAL DETAILS**

Born : 16.04.1990

Fathers Name : Sh. Prem Sharma

Present Address : House No 214, Vill Tajpur,PO Beholi, Distt Panipat Haryana

Nationality : Indian

Marital status : Married

Language known : English and Hindi (Can Speak, Write & Understand)

Place:

Date:

 **(VIKAS SHARMA)**