**Name: Siddharth Agrawal**

**Course: Masters of Business Administration**

**Specialization:HR/Marketing**

**Academic Qualification**

**Year Course Name of Board/University %age Division**

Pursuing MBA Chandigarh University 55%

2015 BBA H.N.B Garhwal university 58% 2nd

2012 XII UK Board 60% 1nd

2010 X UK Board 57% 2nd

**Senior HR Executive Jan2017 to DEC 2017**

**Talent Corner HR Service Pvt Limited (MUMBAI)**

**JOB RESPONSIBILITIES**

* Handling complete **end to end recruitment**
* Understand the Job Description & Job Requirement
* **Screening the candidates** from using job portals like naukri.com / Shine / Monster/organization Data Base and References.
* **Evaluate and select** candidates through a structured recruitment process.
* Inform the Candidates of Job duties and responsibilities, work schedule and Company policies.
* Completing and correcting profiles before sending CVs to the clients.
* **Scheduling and organizing** the interview Schedule as per client request.
* **Lining up candidates** for Interview and keeping them updated. Short listing, Screening & segregation of Profiles to suit the client’s requirements.
* **Taking the feedback from the candidates as well as from the Client** and maintain the qualitative process to ensure the best of the candidates are placed.

**COMPANY CLOSE WITH ME**

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|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **COMPANY** | **PROFILE** | **POSITION** | **LPA** | **LOCATION** |
| West Cost Group | Accounting | 1 | 2 LPA | MUMBAI |
| SBI BANK | CR | 2 | 4 LPA | PUNE |
| Airex Logistic | SEO/BD | 2 | 6 LPA | D/M/H |
| Infinity Solution | BD | 1 | 2.5 LPA | DELHI |
| OASES CA | CA | 1 | 17 LPA | DUBAI/SAUDI |
| BOROSIL GLASS | TM | 1 | 7 LPA | GUJARAT |
| ETCO.COM | Accounting | 1 | 4 LPA | MUMBAI |
| CONFART.COM | Accounting | 1 | 2.5 LPA | MUMBAI |

**And I have total 16 Company Handel in this Company Talent corner HR Service Pvt Limited ………..**

**Any Doubt any query Please Crosscheck Miss “Devyani Pallive” he is vice president on This Company Contact No 9820882513**

**(And I have Shift Same Company Branch Delhi)**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **COMPANY** | **PROFILE** | **POSITION** | **LPA** | **LOCATION** |
| Pay square | B2B | 2 | 12 LPA | MUMBAI |
| Neuron Clothing | M/PS/PM | 3 | 16 LPA | MUMBAI |

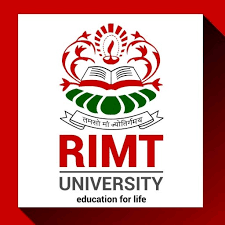
**Any Doubt any query please Cross check Mr. “Prasana Jain is Franchise Owner on Delhi Branch Company**

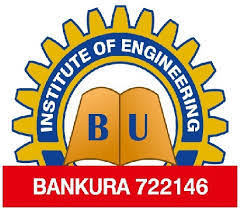
**Contact No 9990166455/9971093935**

**UNIK GROUP HR SERVICE**

**(SR. BUSINESS DEVELOPMENT 2018 FEB TILL DATE)**

**(HR.CAMPUS DRIVE (INTERVIEW/SELECTION)**

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| --- | --- | --- | --- |
| **COLLEGE** | | **LOCATION** | |
| Vijay Pratap Institute of Technology | | VARANASI | |
| Vivekananda Institute of Technology & Management | | VARANASI | |
| SAMS | | VARANASI | |
| Shri Moti Smriti Institute of Technology | | MATHURA | |
| SGM POLYTECHNIC | | MATHURA | |
| Azad Polytechnic | | AZAMGHAR | |
| RIMT | | BAREILLY | |
| Lucknow Institute of Technology | | LUCKNOW | |
| Apollo Institute of Technology | | KANPUR | |
| GEMS Polytechnic College | | BHIHAR | |
| Manjul ITI | | SHAMALI | |
| SHREE BHAGWAT INST OF TECH | | VARANASI | |
| DDCNP | | SONBHADRA | |
| Government College of Polytechnic | | BAREILLY | |
| ANG IDEAL GROUP | | VARANASI | |
| Bankura Institute of Engineering | | KOLKATA | |
| COMPANY | PROFILE | | SALARY | |
| C&S LMT | HR EXECUTIVE | | 3 LPA | |
| MICRO TURNER | DISPATCH | | 2 LPA | |
| MICRO TURNER | CNC PROGRMMER | | 2.4 LPA | |
| ISS GROUP | ACCOUNT | | 2.4 LPA | |
| MICRO TURNER | ELECTRICAL MANI | | 2.2 LPA | |
| MICRO TURNER | PPC ECECUTIVE | | 2.5 LPA | |
| BAJAJ MOTORS | RECEPTIONIST | | 1.5 LPA | |
| BLUE DAAT | MARKETING | | 1.5 LPA | |
| MICRO TURNER | QUALITY EXECUTIVE | | 2.2 LPA | |
| AS COPRATE | MARKETING | | 1.5 LPA | |
| CHECK MATE | DATA OPERTOR | | 1.8 LPA | |
| MICRO TURNER | DISPATCH | | 2.4 LPA | |

**CLOSED WITH ME THIS PROFILE**

**Continues process (company late process)**

|  |  |  |
| --- | --- | --- |
| COMPANY | PROFILE | SALARY |
| C&S LMT | PURCHASE | 4 LPA |
| BAJAJ MOTORS | ACCOUNT MANAGER | 8 LPA |
| BAJAJ MOTORS | PRODUCTION MANA | 8 LPA |
| BAJAJ MOTORS | MANI MANAGER | 8 LPA |
| OM SAI PHARMA | PROD HEAD | 18 LPA |
| OM SAI PHARMA | ACCOUNT MANAG | 8 LPA |
| OM SAI PHARMA | IT MANAGER SAP | 9 LPA |
| OM SAI PHARMA | PRINTING&PACKIN | 9 LPA |

**Any Doubt any query please Cross check Mr.Tanuj Gupta is Managing Director of UNIK GROUP HR SERVICE**

**Contact No- 9927066333**

**Core Management Competencies**

• **A Higher learner with a great sense of responsibility.**

**• Strong analysis power, problem resolving ability and full of energy.**

**• Good knowledge of computer skills.**

**• Smart worker.**

**Computer Skills**

* **Proficient in use of MS Office.**
* **Operating Systems: MS Windows 98, XP**
* **Application Software: MS Office (Word, Excel, PowerPoint)**
* **Basic knowledge of Internet**

**INTERSHIP**

* **One month internship in Danik Bhaskar (DNA) Advertising Print Media**
* **Reliance Communication in Delhi (HEAD QUTER)**

**Declaration**

I hereby, declare that the information furnished above is true to the best of my knowledge.

**Name: - SIDDHARTH AGRAWAL**

**Email: - ASIDDHARTH244@GMAIL.COM**

**Link den:- ASIDDHARTH244@GMAIL.COM**

**Contact No: +7669905101**

**Address:**

HARIPUR KALAN GALI NO 5 HARIDWAR (UTTRAKHAND)

PIN: 249205

**Personal Details**

**Father's Name:- Shri. Vijay Agrawal**

**Sex:-Male**

**DOB: - 6th March, 1993**

**Marital Status-: Unmarried**

**Nationality:-Indian**

**Permanent Address:-Haripur Kalan Gali No 5 (Haridwar Uttrakhand),**

**Languages known:-Hindi & English**

**Hobby :-Make a God Friend/ Carrem/ Chess**