# SANJEEV KUMAR GUPTA

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Email: guptsanjeev7071@gmail.com
Qualification: B.Tech ( Mechanical Engineering)
Languages known: English & Hindi

## Career Objective

Seeking for a job in a reputed company, where I can utilize my knowledge, skills and experiences make a significant contribution to the organization as well as my individual growth.

## Educational Qualifications

| Qualification | Board/ University | School/College | Year of Passing | Percentage Marks |
|---|---|---|---|---|
| B.Tech (Mechanical Engg.) | APJ AKTU | NCET, Kanpur | 2017 | 79.15 |
| Intermediate | UP Board | S G Inter College | 2013 | 84.6 |
| High school | UP Board | S G Inter College | 2011 | 63.83 |

## Personal Qualities

- o Self-motivated
- o Ability and willingness to learn
- o Problem-solving skills
- o Flexibility & adaptability
- o Success oriented

## Technical Skills

- o Autodesk AutoCAD
- o MS Office(Word & Powerpoint),Libre office
- o Excel,vlookup,hlookup,index+match,sumit,countif, pivot table, conctanate,java script for timestamp etc.
- o Languages: Basics of 'C'

## Professional Work Experience

**1-Organization Name:** Flipkart.com(E-COMMERCE)

**Designation:** Operation Executive

**Location:** Khedki Daula,Sec-76, Gurgaon (Jun 2018 to onwards)

**Department: Outbound IRT**(Issue Resolution Team)

**Roles & Responsibilities:**

- o Escalating & trying to get quick resolution of all Operation Issues, Technical Issues and IT Issues of Outbound to SCM Support
- o *Keep tracking lead time of each shipments.*
- o Sharing report & Keep data of of all issues on daily and monthly basis.
- o Analysing root cause of mis-shipments,wrong packing,wrong QC and picking errors.
- o Ensuring to get resolutions of all pending orders
- o Updating attendance off Employee in AMS.
- o Sharing Outbound hourly report.
- o Sharing hourly employee performance report.
- o Keep data of Manual Cancellation orders.

2- **Organization Name:** Flipkart.com(E-COMMERCE)

**Designation:** Operation Junior Executive

**Location:** Bilaspur+Binola, Gurgaon (Sept 2017 to may 2018)

**Department: Inbound**

**Roles & Responsibilities:**

- Creating & Submitting IRN of goods.
- Receiving(doing QC) the product and paste WID on product
- Created putlist of QC pass product for put away in inventory.
- Escalating to BD for get resolutions of QC fail product.

## Achievements

- *Awarded with cash prize* for excellent academic performance during the academic years 2014-15 and 2015-16 successively
- *Awarded for Leadership Skill*
- Completed 6 weeks course of *Autodesk.*
- *Create performance tracker,Issue response tracker and P2D speedometer tracker.*
- Rewarded with performance and attendance bonus from last 8 months.

## Accomplished Project

*Project title:* Design & Fabrication of *Kinematic Walker*
*Technology involved:* Application of Four bar mechanism
*Group size:* 4 members
*Personal role:* Group leader, assist in design and calculations, Modeling on CAD software.
*Description:* A kinematic walker is a six-legged machine which can walk on any type of surface. It is an arrangement of linkages, forming a four bar mechanism. The six legs of kinematic walker move simultaneously and at a time 3 legs come in contact with the ground surface to provide the motion. It can be used in desert areas for transportation purposes, in space research and hill climbing etc.

## Summer Training

*Company:* Electric Loco Shed Anwargunj, Kanpur
*Training duration***:** 25 June 2016 to 23 July 2016
*Description:* I have learned about different types of failures and their maintenance in locomotives.

## Personal Profile

Father's name: Mr. Ramashankar Gupta

Address:- 153- Village Ekdangi, Post Kohargaddi, District Kushinagar, Uttar Pradesh (274802).

Date of Birth:- 02/07/1997