RAHUL CHAUHAN

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| ADDRESS: 24/A GURUBAKSH VIHAR KANKHAL,HARIDWAR (UTTARAKHAND) |
| Mobile: 8193070900  EMAIL: unityind.rahul@gmail.com |

CAREER OBJECTIVE

“Continuous learning” sums up my career objective. I aspire to join an organization that provides me with suitable opportunities to grow as a professional & acquire new skills; and wherein I can apply my knowledge and skills towards the fulfillment of the organizational goals.

EXPERIENCE

Company Name : UNITY INDUSTRIES (Ancillary of Mahindra & Mahindra)

Position Title : Logistics In charge

Location : Haridwar

Full/Part Time : Full Time

Functional Relationship : Customer, Head Office, Production

Responsibilities : COMPANY REPRESENTATIVE AT CUSTOMER END (2009-2011)

1. Material Planning/inventory management, preparing material requirementplan as per production floor needs.

2. Traking & maintaining inventory levels in stores for all items required in the plant.

3. Ensuring ready availability to meet production & dispatch targets.

4. Overseeing the store management & maintaining reduced inventory leveks.

5. Maintaining stock of material without any variance by conducting verification & documentation.

6. Ensuring qulaity packaging to goods from getting damaged in transit.

7. Supervising logistic operations upto factory warehousing.

8. Working closely with suppliers & customers to improve operations and reduce cost.

9. Ensuring the personal safety & safe working environment of staff.

10. Communicaring needs & objectives to managers & key personnel in procurement, logistics & distribution.

11. Planning of procurement , production, inventory control, logistics & distribution.

Skills Gained at Job : 1. Working on Tally 9 (WIP Entries, Issue entries, RFD )

2. MS-Office

3. Breakdown Machinery (Preventative Maintenance)

4. Problem Solving Skills

5. Stress Management

6. Ability to ensure that products are delivered in a good state &on time.

7. Having a passion for delivering execellent customer service in a cost

effective way.

8. Ability to handle the pressure arising from having to meet deadlines &targets.

Job Period : 2009-Present

KEY SKILLS

* Curious
* Team Player
* Self- Motivated
* Flexibility
* Time Management Skills
* Quick Learner

EXTRA-CURRICULAR ACTIVITIES

* Discipline Committee Member in School
* Participated in Haridwar Fashion Show.
* Participated in various dance & cultural activities in school.
* Participated in Moral Science Olympiad.
* Participated in Art Competition at inter school level.

EDUCATIONAL QUALIFICATION

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| --- | --- | --- | --- | --- |
| Year | Course | Board/University | Percentage | Division |
| 2015 | MBA | Solan University | 60 | First |
| 2013 | Bcom | Solan University | 61 | First |
| 2009 | 12th | CBSE | 54 | Second |
| 2007 | 10th | CBSE | 52 | Second |

COMPUTER SKILLS

* Diploma in Computer Networking & Hardware
* MS-Word, MS- Excel, MS Power Point, Internet, Outlook & E-mail
* Have drives for learning new skills according to the changing scenario.

PERSONAL DETAILS

DOB : 06-09-1989

Age : 26

Father’s Name : Mr. Prem Kumar Chauhan

Mother’s Name : Mrs. Sunita Chauhan

DECLARATION

I, RAHUL CHAUHAN, hereby confirm that all the details furnished above are true and correc to the best of my knowledge and belief.

Place: Haridwar

Date: