**Annu singh**

**Address : House no.- 32/67,Sector - 17 Shukhrali Gurgaon Harayan - 122001**

**Contact No :** **+91 8948818348**

**E-mail :** annuks95@gmail.com

**Carrier Objective**

* To work in creative and challenging field where the acquired skill can find best usage and new skill get a better chance to be developed.

**Technical Qualification**

* **3 Year diploma** from **Gov. M.P. Polytechnic GKP**.
* Concentration : Mechanical Engineering
* Conferred Year : 2013

### ACADEMIC CREDENTIAL:-

● 10th passed from U.P Board in 2010(80.60%)

● 12 passed From U.P Board in 2014 (86.60%)

**COMPUTER SKILLS**

**● DCA** and Basic knowledge of MS WORD ,EXCEL, MS POWER POINT,INTERNET and

Auto Cad

**total Work Experience(3.1) Years Experience)**

**1 - October 2013 to march 2015 :**

**Quality Member  Dayco India Pvt.Ltd**

### COMPANY PROFILE:-

Dayco Engine System Pvt. Ltd. Is one of the largest manufacturers of Damper pulley, tensioners and belts. The company is **an ISO 9001, ISO 14001, TS16949** Certified; The Company supplies its product to *Tata Fiat, Maruti Suzuki, Ford, Renault Nissan, Mahindra and General Motors.*

## Key Responsibilities -

**In process Inspection & Testing , Quality Assurance & Systems**

* To develop, maintain & sustain the Quality Management System in the Organization.
* In process Inspection of Pulley lines.
* Member of Red Bin Analysis.

✓Analysis of Daily Rejection.

* Involved in Quality Circles & Kaizen Activities

✓. Complete the dispatch according to customer demand.

✓ Handling the customer complaints.

✓ Man power planning & controlling.

**2 - April 2015 to November 2016: (Metal-ware Corporation Pvt Ltd )** ●World leading manufacturer of Bag fittings, casual buckles, designer metal belts, ethnic buckles, fashion metal accessories, fashion metal belts, formal buckles, metal belts, metal…

● Metal belts, leather belts, metal buckles, decorative items, footwear accessories, saddlery accessories, bag fittings, oriental handbag frames, fashio...

***Designation:*** QA Engineer

## Key Responsibilities

**In process Inspection & Testing , Quality Assurance & Systems**

* To develop, maintain & sustain the Quality Management System in the Organisation.
* In process Inspection of Pulley lines.
* Member of Red Bin Analysis.
* Analysis of Daily Rejection.
* Knowledge daily quality documents Lotcontro , FIS,8D,SCRAPNOTE,KAPA etc.
* Dispatch system follow according to quality.
* Whole quality processes handled.
* Quality activities handle
* Individual training
* Quality reports
* Pre dispatch inspection

Involved in Quality Circles & Kaizen Activities

**Documents and Knowledge**

● Working with F&F, OIC, DPR, DRR, 4M Check sheet, Breakdown Slip, Production

Control Chart, Cycle Time Monitoring Sheet, Skill Matrix, Machine check sheet, MRM,

OPL etc document.

● Knowledge about FMEA,TPM, PQCT, PPAP,QC TOOLS, QA, 5S, 3S, 4M, 3C, 3A, 5D,

5W-1H,3W-1H,Quality circle etc.

● Knowledge about 7qc tool.,PPM,OEE etc.

**Strengths**

* Self starter and a hard working individual.
* Keen to learning new things and processors.
* Honest and punctual

**Achievement.**

* Completed two Quality Circle Project and currently also working with Quality Circle Project.
* Winner of Quality circle.

**Personal Information**

* Fathers Name : Mr.Arvind Singh
* Date of birth : 05 Jan. 1995
* Language Known : Hindi, English

**With all my technical & professional experience, hard working nature & quick learning abilities, I'll prove to be asset for the company & will not leave any stone upturned, provided a chance be given to me to serve your esteemed organization.**

****DATE -****

*ANNU SINGH*