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| Ravi Sandhu |  |
|  | |  | | --- | | 353 Kalandri Gate  Karnal. 132001  +91 9654595563  Ravi.Sandhu2893@gmail.com | |

Dear Sir / Madam

This letter is to introduce myself for an available position in your organization. I am an automobile engineer and have been working at **BOSCH LTD** as a Quality Resident Engineer for **MARUTI SUZUKI IND LTD,** taking care of both market claims and 0 KM claims for *Gasoline systems & Diesel systems*. I am also responsible for submission of Q-reports & documents at MSIL’s portal. Data management (Vendor rating trends, payment files for line and warranty debits, warranty & line debit trends) is also included in my key deliverables.

I would request you to consider my candidature for any suitable opportunities in your organisation.

Regards,

Ravi Sandhu..

**CURRICULUM VITAE**

**Ravi Sandhu** Diploma

Phone- 91-9654595563 AUTOMOBILE ENGG.

Email ID- Ravi.Sandhu.2893@gmail.com

Age: 22 years (28 Sept, 1993)

**Summary**

* Skilled at learning new concepts quickly, working well under pressure, follows instructions, enthusiastic at planning events and effective execution.
* Computer training, including knowledge of social media.
* Language proficiency with English Hindi & Punjabi.

**Education**

* Diploma in “Automobile Engineering”, GP Sonepat.
* NIOS (12th) (2011-12)
* CBSE (10th) from S D Adarsh Public School, Karnal (2009-2010)

**Work Experience and Responsibilities**

Working as a Quality Engineer in **BOSCH LTD.**

* Taking care of Quality topics for Maruti Suzuki IND. LTD. (Gasoline systems – Major , DS & Starter generator – Customer support)
* Contesting Warranty Claims and debits – Both 0 KM & Market.
* Submission of Q-Reports.
* Part of ‘Vendor rating improvement’ team.
* Techno-Commercial as minor (Circulation of payment files – Quality and warranty debits)
* Submission of 4 M & SMIR changes to customer – Monthly basis

**Extracurricular Activities, Interests**

* **Trekking**
* **Cooking**
* **Hiking**