SHINU SHARMA

H.NO-190, near Hanuman Mandir,

Tajpur Pahari Badarpur,

New Delhi-110044

E-mail ID – sheenusharma0515@gmail.com

Mobile -9873268675

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| OBJECTIVE: |

To enhance my skills and knowledge in a good professional environment and to seek challenging position where I can use my skills and efforts for the progress of an Organisation. I would like to work with such an Organization that develops talent and provides a facilitating environment to faster performance.

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| EDUCATIONAL QUALIFICATION: |

* 10th Passed from C.B.S.E Board (Ist Grade)
* 12th Passed from NIOS of Delhi Board (English Mode)
* Pursuing B.B.A from Madurai Kamraj University (Correspondence)

PROFESSIONAL QUALIFICATION:

* Completed 1 year (DIT) Diploma in advance Information and Technology.

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| EXPERIENCE: |

* I have worked for 1 year as a Senior Executive (CDE) in MAGUS CUSTOMER DIALOG Pvt Ltd.
* 8 months in Carzonrent Pvt Ltd. In booking department.
* 7 months in Concept BIU Pvt Ltd.
* Now currently i'm working with Howell Protection System Pvt Ltd. as Front Office Executive.

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| PERSONAL INFORMATION: |

**Father’s Name :Mr.Shailendar Sharma**

**Date of Birth :15-July’1995**

**Gender :Female**

**Marital Status : Unmarried**

**Nationality : Indian**

**Languages Known :Hindi , Punjabi & English**

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| DECLARATION: |

I hereby declare that the above written particulars are true to the best of my knowledge and belief.

Date:

Place: (SHINU)